



Civil Service Commission

Macomb County Sheriff's Office
40 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
William A. Froberg, Vice-Chairman
Diane McGee, Commissioner

Carmella Sabaugh
Macomb County Clerk

MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, January 8, 2014 - 9:00 A.M.
County Clerk's Conference Room – 1st Floor

MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, January 8, 2014 in the County Clerk's Conference Room on the 1st floor of the Macomb County Circuit Court Building. The Chairman called the meeting to order at 9: 00 a.m. with the following members present:

Present: Robert Stanley, Chairman
William Froberg, Vice-Chairman
Diane McGee, Commissioner

Also present: Lt. Walter Zimny, Sheriff's Office Representative
Orletta Cross, Human Resources and Labor Relations
John Schapka, Corporation Counsel

ADOPTION OF AMENDED AGENDA

MOTION

A motion was made by Vice-Chairman Froberg to adopt the Amended Agenda for January 8, 2014, supported by Commissioner McGee. **THE MOTION CARRIED.**

MINUTES

MOTION

A motion was made by Commissioner McGee to approve the minutes for December 11, 2013, supported by Vice-Chairman Froberg. **THE MOTION CARRIED.**

PUBLIC PARTICIPATION

None

BUSINESS

REVIEW CIVIL SERVICE COMMISSION 2014 BUDGET

MOTION

A motion was made by Commissioner McGee to receive and file the Civil Service Commission budget report, supported by Vice-Chairman Froberg. **THE MOTION CARRIED**

PERSONNEL

REVIEW AND APPROVE CORRECTION OFFICER ELIGIBILITY LIST

MOTION

A motion was made by Commissioner McGee to review and approve the Correction Officer Eligibility List dated January 8, 2014, supported by Vice-Chairman Froberg. **THE MOTION CARRIED**

REVIEW AND APPROVE DEPUTY ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chairman Froberg to review and approve the Deputy Eligibility List dated January 8, 2014, supported by Commissioner McGee. **THE MOTION CARRIED**

RECEIVE AND FILE RECOMMENDATION TO FILL VACANT POSITION:

- Steven Briney – Lieutenant – Promotion Effective 12/16/13
- Christopher Heythaler – Deputy – Promotion Effective 12/19/13
- Corey Jankowski – Deputy – Promotion Effective 12/16/13
- Steven Kukuk - Deputy – Promotion Effective 12/20/13
- Bryan Munafo – Corrections Officer – Hired Effective 1/6/14
- Laura Peeples – Communications Administrator – Promotion Effective 12/16/13
- Chad Schultz – Deputy – Promotion Effective 12/17/13
- Jeffrey Swan – Sergeant-1 – Promotion Effective 12/16/13
- Scott Taylor – Corrections Officer – Hired Effective 1/5/14
- Gary Wiegand – Sergeant – Promotion Effective 12/16/13
- Eric Zdankiewicz – Deputy – Promotion Effective 12/18/13

MOTION

A motion was made by Commissioner McGee to receive and file the Recommendation to Fill Vacant Position Forms, supported by Vice-Chairman Froberg. **THE MOTION CARRIED**

RECEIVE AND FILE TERMINATION FORM FOR:

- Adriatik Jeminaj – Corrections Officer – Resigned Effective 1/3/14

MOTION

A motion was made by Commissioner McGee to receive and file the Termination Forms and Vacant Position Authorizations, supported by Vice-Chairman Froberg. **THE MOTION CARRIED**

RECEIVE AND FILE REQUEST FOR PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EXAMINATION FOR:

- Sara Collins – Dispatcher applicant
- Scott DeMuynck – Corrections Officer applicant
- Anmar Gappe - – Corrections Officer applicant
- Andrew Ruddy – Dispatcher applicant

MOTION

A motion was made by Commissioner McGee to receive and file the request for pre-employment

physical and psychological examinations, supported by Vice-Chairman Froberg. **THE MOTION CARRIED**

OLD BUSINESS

RECEIVE AND FILE EMAIL FROM HFHS WILLIAM BOWSER INDICATING HE WILL CHECK INTO THE ISSUES OF HENRY FORD HEALTH SYSTEMS REPRESENTATIVE TO SIGN BUSINESS AGREEMENT AND RETURN IT TO THE COMMISSION FOR THEIR SIGNATURES AND COMMISSIONERS WAITING FOR INVOICES FROM HFHS FOR PRE-EMPLOYMENT PHYSICAL EXAMS (TABLED FROM 12/11/13)

HFHS invoices for pre-employment physical examinations have been received. Commissioners are still waiting to receive signed Business Agreement from HFHS (**TABLE to 2/12/14**)

NEW BUSINESS

REVIEW AND APPROVE PAYMENT FOR MICHAEL VREDEVOOGD PC INVOICE NUMBER 2013-12 FOR \$390.00 FOR (2) PRE-EMPLOYMENT PSYCHOLOGICAL EXAMINATIONS FOR BRYAN MUNAFO AND SCOTT TAYLOR, DATED 12/9/2013.

MOTION

A motion was made by Commissioner McGee to pay the invoice, supported by Vice-Chairman Froberg. **THE MOTION CARRIED**

REVIEW AND APPROVE PAYMENT FOR INVOICE BENCHMARK HEALTH PC (ON BEHALF OF HENRY FORD HEALTH SYSTEMS) PAGE 1 FOR \$3,503.00

MOTION

A motion was made by Vice-Chairman Froberg to pay page one of the above invoice in the amount of \$3,503.00, supported by Commissioner McGee. **THE MOTION CARRIED**

DISCUSS PAGE 2 OF INVOICE BENCHMARK HEALTH PC (ON BEHALF OF HENRY FORD HEALTH SYSTEMS) AND EMAILS FROM DR. METROPOULOS REGARDING ADDITIONAL FEES.

MOTION

A motion was made by Chairman Stanley to deny payment of page 2 of the above invoice in the amount of \$430.00 as these fees were never authorized or agreed upon, supported by Commissioner McGee. **THE MOTION CARRIED**

SELECT COMMISSIONER TO PROCTOR ERGOMETRICS VIDEO DISPATCHER TEST TENTATIVELY SCHEDULED FOR THURSDAY, FEBRUARY 20, 2014 AT 9 AM IN SHERIFF'S OFFICE TRAINING ROOM.

Chairman Robert Stanley will proctor the next Ergometrics Video Dispatcher test.

CIVIL SERVICE COMMISSION TO ADHERE TO ROBERTS RULES OF ORDER

MOTION

A motion was made by Vice-Chairman Froberg to adhere to Roberts Rules of Order, supported by Commissioner McGee. **THE MOTION CARRIED**

ADJOURNMENT

MOTION

A motion was made by Commissioner McGee to adjourn the meeting at 10:00 a.m., supported by Vice-Chairman Froberg. Meeting adjourned until the next Civil Service Commission meeting on Wednesday, February 12, 2014 at 9 a.m. in the County Clerk's Conference Room on the 1st Floor of the Macomb County Circuit Court Building. **THE MOTION CARRIED**

Lynn K Brown, Secretary to
Macomb County Civil Service Commission

Carmella Sabaugh, Macomb County Clerk